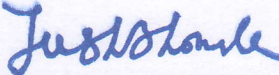


Apr-26

SR No.	Day & Date	Particulars	Incharge
1	Wednesday 01.04.2026	Academic session 2026-27 commences. The School timing will be from 07.30 a.m. to 01.30 p.m., on all weekdays & 07.30 a.m. to 12.30 p.m., on all working Saturdays. All the students shall have to report on the school campus, latest by 07.25 a.m.	All the students.
		All the staff shall have to report on the campus latest by 07.15 a.m.	All Staff.
		House meeting to decide details regarding weekly house activities, involving morning assembly & wall magazine work.	All the house teachers concerned
		Teachers must submit weekly homework projection, Projection of smart board use , Projection of multiple assessment(MA) , monthwise scheme of subject enrichment activity (SEA), & Pen & Paper Test (PT) , upload the same and give compliance.	All Teachers & Mr. Rajesh Soni, Ms. Margi P. & Ms. Dolly S.
		Work on the wall magazine, on the theme " <u>Success is no destination</u> ", must commence	All teachers, Mrs. Margi P. & Mr. Tulsiani & the Principal
2	Thursday 02.04.2026	Morning Assembly.(VI to VIII)	Cauvery House.
3	Friday 03.04.2026	Holiday - Good Friday	All Staff & the Students.
4	Saturday 04.04.2026	<u>Inter house competitions</u>	
		Classes I & II - English Recitation	Class Teachers.
		Classes III to V – Picture Composition	Mrs. Saraswati.N, Mrs. Vidya B & Mrs. Sonali N
		Classes VI To VIII – Debate - English.	Mrs. Poonam Patil, Mrs Falguni Bhojak & Mrs Kinjal C
		Classes IX to XII - Speech - Relay English.	Mrs. Kartika P. , Dr. Laxmi P. & Mr. Aakash Desai
		Teachers of different houses involved in assessing wall magazine work must submit their assessment files to the Director sir by 12:30 p.m.	All the house teachers concerned
		Weekly Projection of homework plan to be submitted and uploaded & smartboard usage plan must be submitted and compliance given at the school office	All teachers, Mr Rajesh Soni & Ms. Margi P.
5	Monday 06.04.2026	Morning Assembly.(IX to XII)	Ganga House.
		Merit certificates for the winners (classes I to V) in the inter house competitions held on Saturday 04.04.2026 to be distributed in the assembly.	All in charges of different competitions held on Saturday 04.04.2026.


MR. SANJEEV KUMAR CHADHA
Principal

 Prince Ashokraje Gaekwad School
Vadodara - 390 011, Gujarat, India.


DR. TUSHAR BHONSLE
Manager

 Prince Ashokraje Gaekwad School
Vadodara - 390 011, Gujarat, India.

		G.P.R, register with credit report file duly updated & entered into the software to be submitted for the inspection of the Director Sir.	All house in charges & Mrs. Margi Pathak
		Teachers of different houses involved in wall magazine display and followup must submit box files containing wall magazine contributions to Mr Harkishan T & The Principal	All the house teachers concerned
		Compliance regarding receipt of box files to be given to the Director sir.	The Principal & Mr Harkishan T
		The house in charges must submit morning assembly roaster as well as wall magazine roaster and give compliance at the school office.	Mrs Margi P & All House Incharges.
		All teachers must give compliance regarding notebook submission record entry. Mrs. Dolly must submit the compliance. The Principal to Check & Report	All teacher, Mrs. Dolly. S & The Principal
6	Tuesday 07.04.2026		
		G.P.R, register duly updated & entered into the software to be submitted for the inspection of the Director Sir.	All house in charges & Mrs. Margi P.
		Teachers of different houses involved in wall magazine display and followup must submit box files containing wall magazine contributions to Mr Harkishan T & The Principal.	All the house teachers concerned
		Compliance regarding receipt of box files to be given at the school office	The Principal & Mr Harkishan T
7	Wednesday 08.04.2026	Morning Assembly.(VI to VIII)	Ganga House.
		All the class teachers must submit the duly filled in Personal Profile of the students to the school office.	All Class Teachers & The Principal.
		Inspection of Notebooks must commence.	The Principal & Mr. Harkishan Tulsiani
		Multiple Assessment in different classes must begin.	All teachers, The Principal & Mr. Harkishan T
8	Thursday 09.04.2026	Morning Assembly. (I to V)	Ganga House.
		Merit certificates for the winners (classes I to V) in the inter house competitions held on Saturday 04.04.2026 to be distributed in the assembly.	All in charges of different competitions held on Saturday 04.04.2026.
10	Saturday 11.04.2026	<u>Inter house competitions</u>	
		Classes I & II - Feeding the Monster.	Class Teachers
		Classes III to V – Story Completion.	Mrs. Vidya B, Mrs. Alpana T, & Mrs. Kirti Kher , NT (English)
		Classes VI To VIII – Story Developing - English.	NT (English), Mrs Gunjan Patel & Mrs. Rajni Fulluke

		Classes IX to XII - Role Play.	Mr. Milan P, Mr Aakash D, & Mrs. Roshni S & Mr. Mayur J.
		Teachers of different houses involved in assessing wall magazine work must submit their assessment files to the Director sir by 12:30 p.m.	All the house teachers concerned
		Weekly Projection of homework plan to be submitted and uploaded & smartboard usage plan must be submitted and compliance given at the school office	All teachers & Mrs. Margi P. & The Principal
11	Monday 13.04.2026	Morning Assembly. (IX to XII)	Jhelum House.
		Merit certificates for the winners (classes IX to XII) in the inter house competitions held on Saturday 11.04.2026 to be distributed in the assembly.	All in charges of different competitions held on Saturday 11.04.2026.
		G.P.R, register with credit report file duly updated & entered into the software to be submitted for the inspection of the Director Sir.	All house in charges & Mrs. Margi Pathak
		Teachers of different houses involved in wall magazine display and followup must submit box files containing wall magazine contributions to Mr Harkishan T & The Principal	All the house teachers concerned
		Compliance regarding receipt of box files to be given to the Director sir.	The Principal. & Mr Harkishan T
		All teachers must have completed entry of awards in respect of multiple assessment and must give compliance with the Principal and the principal shall submit the compliance record to the Director Sir.	All teachers, Mrs. Margi P. & The Principal
		SEA must commence.	All teachers
		The house in charges must submit morning assembly roaster as well as wall magazine roaster and give compliance at the school office.	Mrs. Margi P. & All House Incharges.
12	Tuesday 14.04.2026	Dr. Ambedkar Jayanti - Holiday	All the staff & Students
13	Wednesday 15.04.2026	Morning Assembly. (VI to VIII)	Jhelum House.
		Merit certificates for the winners (classes VI to VIII) in the inter house competitions held, on Saturday 11.04.2026 to be distributed in the assembly.	All in charges of different competitions held on Saturday 11.04.2026.
		All teacher must give compliance regarding notebook submission record entry. Mrs. Dolly must submit the compliance to the principal. The principal to check & Report	All teachers, Mrs. Dolly. S & The Principal & Mrs. Margi P.
14	Thursday 16.04.2026	Morning Assembly.(I to V)	Jhelum House.
		Merit certificates for the winners (classes I to V) in the inter house competitions held on Saturday 11.04.2026 to be distributed in the assembly.	All in charges of different competitions held on Saturday 11.04.2026.

16	Saturday 18.04.2026	<u>Inter house competitions</u>	
		Classes I & II - Memory Game	Class Teachers
		Classes III to V – Story Development - English	Mrs. Vidya B, Mrs. Alpana T, & Mrs. Kirti Kher , NT (English)
		Classes VI To VIII – Debate - Hindi.	Mrs. Gautami K, Mrs Geeta Narwekar & Mrs. Kamini Sharma
		Classes IX to XII - Debate - English	Mr. Milan P, Mr Aakash D, & Mrs. Roshni S & Mr. Mayur J.
		Teachers of different houses involved in assessing wall magazine work must submit their assessment files to the Director sir by 12:30 p.m.	All the house teachers concerned
		Weekly Projection of homework plan to be submitted and uploaded & smartboard usage plan must be submitted and compliance given at the school office	All teachers & Mrs. Margi P. & The Principal
17	Monday 20.04.2026	Morning Assembly.(IX to XII)	Narmada House.
		Merit certificates for the winners (classes IX to XII) in the inter house competitions held on Saturday 18.04.2026 to be distributed in the assembly.	All in charges of different competitions held on Saturday 18.04.2026.
		Teachers of different houses involved in wall magazine display and followup must submit box files containing wall magazine contributions to Mr Harkishan T & The Principal	All the house teachers concerned
		Compliance regarding receipt of box files to be given to the Director sir.	The Principal & Mr Harkishan T
18	Tuesday 21.04.2026	The result of the inter house competitions held on Saturday 11.04.2026 must be distributed to all the house in charges and also submitted at the school office. Mrs Dolly must remind all concerned.	All in charges of different competitions held on Saturday 11.04.2026.
		Inter house competition result digest must be Updated.	Mrs Dolly.S
19	Wednesday 22.04.2026	Morning Assembly.(VI to VIII)	Narmada House.
		Merit certificates for the winners (classes VI&VIII) in the inter house competitions held, on Saturday 18.04.2026 to be distributed in the assembly.	All in charges of different competitions held on Saturday 18.04.2026.
		All teacher must give compliance regarding notebook submission record entry. Mrs. Dolly must submit the compliance. The Principal to check & Report	All teachers, Mrs. Dolly. S & The Principal.
		Entry of awards in respect of SEA must be over and compliance given. Mrs. Dolly S to submit the compliance given, to Principal Sir and the principal to verify and Report	All teachers, Mrs. Dolly. S & The Principal & Mrs. Margi P.

20	Thursday 23.04.2026	Morning Assembly.(I to V)	Narmada House.
		Merit certificates for the winners (classes I&V) in the inter house competitions held, on Saturday 18.04.2026 to be distributed in the assembly.	All in charges of different competitions held on Saturday 18.04.2026.
22	Saturday 25.04.2026	Teachers of different houses involved in assessing wall magazine work must submit their assessment files to the Director sir by 12:30 p.m.	All the house teachers concerned
		G.P.R, register with credit report file duly updated & entered into the software to be submitted for the inspection of the Director Sir.	All house in charges & Mrs. Margi Pathak
23	Monday 27.04.2026	Morning Assembly.(IX to XII)	Cauvery House.
24	Tuesday 28.04.2026	Inter house competition result digest must be Updated.	Mrs Dolly.S
25	Wednesday 29.04.2026	Morning Assembly.(VI to VIII)	Cauvery House.
26	Thursday 30.04.2026	All teachers must submit the monthly work completion report, monthly academic work execution record, academic work at a glance record to the principal and give compliance. The principal must submit the compliance record to the Director Sir.	All teachers, Mrs. Dolly. S, Mrs. Margi P.The Principal
27		Last working day before the commencement of summer vacation for the students. Teachers can leave the headquarters from 02.05.2026 afternoon, onwards. If teachers so wish to leave the head quaters availing the summer vacation, they can do so, obtaining prior sanction for the same, from the Principal. They shall have to specify their vacation address with telephone numbers to contact, if necessary.	All the staff.
		May-26	
	Friday 01.05.2026	Holiday - Workersday, summer vacation commences for the students. The staff and teachers must report on the school campus at 8.00 a.m , they shall give in writing to the principal regarding anything to be attended to in respect of the classrooms and the campus in general. They shall leave the school campus at 12.00 noon.	All the staff and the students & The principal
28	Saturday 02.05.2026	Summer vacation commences for All the teachers from 12.00 noon onwards	All the Teachers

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Jun-26

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Monday 15.06.2026	School reopens after summer vacation. All the Staff must report for duty at 7.15 a.m. All the Students dressed in complete regular school uniform must report on the school campus latest by 7.25 a.m.	All the Staff & The Students.
	Morning Assembly.(IX to XII)	Ganga House.

		The house incharges must submit morning assembly roaster as well as wall magazine roster and give compliance at the school office.	Mrs.Margi P. & Incharge Teachers
		Teachers must submit weekly homework projection, in respect of classes I to XII and upload same. They shall also give compliance in this regard.	All teachers, Mrs.Margi P
		Work on the wall magazine,theme " <u>Success is no destination</u> ", must continue.	All Teachers & Mrs. Margi P
33		Details regarding the data uploaded into the academic software regarding different assessment must be confirmed and compliance given	Ms. Margi P.
37	Wednesday 17.06.2026	Morning Assembly. (VI to VIII)	Ganga house
	Thursday 18.06.2026	Morning Assembly. (I to V)	Ganga house
38		Inter house competitions	
39		Classes I&II - Hindi Recitation.	Class teachers.
		Classes III to V -Elocution- Hindi.	Mrs. Monika S., Mrs. Jashoda P., Mrs. Ranjan P. & Mrs. Geeta N.
		Classes VI to VIII -Turncoat - English.	Mrs Falguni B., Mrs. Poonam. P. & Mrs. Rajni L., NT(ENGLISH)
	Saturday 20.06.2026	Classes IX to XII Power Point Presentation - Science.	Mrs. Laxmi P., Mrs. Anisha A., Mr. Mayur J., & Mrs. Kinjal S.
		Teachers of different houses involved in assessing wall magazine work must submit their assessment files to the Director sir by 12:30 p.m.	All the house teachers concerned & Ms. Margi P.
		Weekly Projection of homework plan to be submitted and uploaded & smartboard usage plan must be submitted and compliance given at school office	All teachers, Mrs. Margi P & Mrs Dolly S
		Wall magazines of different houses to be assessed.	Mrs. Margi P. & All House Incharges.
		Morning Assembly.(IX to XII)	Jhelum House.
		The house in charges must submit morning assembly roaster as well as wall magazine roster and give compliance at the school office.	All house incharges.
	Monday 22.06.2026	Merit certificates for the winners (classes IX to XII) in the inter house competitions held on Saturday 20.06.2026 to be distributed in the assembly.	All in charges of different competitions held on Saturday 20.06.2026
47		Teachers of different houses involved in wall magazine display and followup must submit box files containing wall magazine contributions to Mr.Harkishan T. & the principal	All the house teachers concerned
	Tuesday 23.06.2026	The result of the inter house competitions held on Saturday 20.06.2026 must be distributed to the entire house in charges and also submitted at the school office. Mrs. Dolly must remind all concerned.	All in charges of different competitions held on Saturday 20.06.2026
51		Inter house competition result digest must be Updated.	Mrs. Dolly S.

53	Wednesday 24.06.2026	Morning Assembly. (VI to VIII)	Jhelum House.
		Merit certificates for the winners (classes VI to VIII) in the inter house competitions held, on Saturday 20.06.2026 to be distributed in the assembly.	All in charges of different competitions held on Saturday 20.06.2026
55	Thursday 25.06.2026	Morning Assembly. (I to V)	Jhelum House.
		Merit certificates for the winners (classes I to V) in the inter house competitions held, on Saturday 20.06.2026 to be distributed in the assembly.	All in charges of different competitions held on Saturday 20.06.2026.
		All teacher must give compliance regarding notebook submission record entry. Mrs.Dolly S. must submit the compliance. The principal to check & Report	All teachers, Mrs. Dolly S. & The Principal & Ms. Margi P.
	Friday 26.06.2026	Moharram - Holiday	All staff & the students
59	Saturday 27.06.2026	<u>Inter house competitions</u>	
		Classes I&II - Hindi Recitation - contd.	Class teachers.
		Classes III to V - One Minute with Me.	Mrs. Neelam S., Mrs. Sonali D., & Mrs. Vidya B.
		Classes VI to VIII - Panel Discussion.	Mrs. Zalak B., Mrs. Kinjal C. & Mrs. Ashwini M.
		Classes IX to XII Turn Coat - English.	Mrs. Laxmi P., Mrs. Anisha A. & Mrs. Leena K.
		Teachers of different houses involved in assessing wall magazine work must submit their assessment files to the Director sir by 12:30 p.m.	All the house teachers concerned & Ms. Margi P.
		Weekly Projection of homework plan to be submitted and uploaded & smartboard usage plan must be submitted and compliance given at school office	All teachers, Mrs.Dolly S. & Mrs. Margi P
		Wall magazines of different houses to be assessed.	Mrs. Margi P. & All House Incharges.
67	Monday 29.06.2026	Morning Assembly. (IX to XII)	Narmada House.
		Merit certificates for the winners (classes IX to XII) in the inter house competitions held on Saturday 27.06.2026 to be distributed in the assembly.	All in charges of different competitions held on Saturday 27.06.2026.
		G.P.R, register with credit report file duly updated & entered into the software to be submitted for the inspection of the Director Sir.	All house in charges & Mrs. Margi P
		Teachers of different houses involved in wall magazine display and followup must submit box files containing wall magazine contributions to Mr.Harkishan & the principal	All the house teachers concerned
		Compliance regarding receipt of box files to be given at the school office	The Principal & Mr Harkishan T
		The house in charges must submit morning assembly roaster as well as wall magazine roaster and give compliance at the school office.	All house incharges.

	The result of the inter house competitions held on Saturday 27.06.2026 must be distributed to all the house in charges and also submitted at the school office.	All incharges of different competitions held on Saturday 27.06.2026.
76	Inter house competition result digest must be Updated.	Mrs Dolly.S.
	All teachers must submit the monthly work completion statement, monthly academic work execution record, academic work at a glancer record to Mr. Tulsiani and the principal respectively and give compliance with them. The principal must submit the compliance record to the Director Sir.	All teachers, Mrs. Dolly. S, Mrs. Margi P.The Principal
	G.P.R., register with credits report file duly updated & entered into the software to be submitted for the inspection of the Director Sir.	All house incharges & Mrs. Margi P.

Jul-26			
81	Work on the wall magazine,theme " <u>Forget history , loose geography</u> ", must commence.		
	Morning Assembly. (VI to VIII)	Narmada House	
	Merit certificates for the winners (classes VI to VIII) in the inter house competitions held, on Saturday 27.06.2026 to be distributed in the assembly	All incharges of different competitions held on Saturday 27.06.2026.	
	87	The house incharges must submit morning assembly roaster as well as wall magazine roster and give compliance at the school office.	Mrs. Margi P.
	88	Multiple Assessment in different classes must commence.	All Teachers
	89	Teachers must submit projection of multiple assessment (MA), Projection of subject enrichment activity (SEA), Projection of project work in respect of class XI & XII , Projection of Pen & Paper Test (PPT) in respect of classes I to X, Projection of Monthly Test in respect of Classes XI & XII and upload the same. They shall also give compliance in this regard.	All Class Teachers, Mrs. Dolly S. , Mrs. Margi P.
	91	Meeting for evaluation of overall performance of the students of Classes X & XII. (All teachers teaching X & XII must attend the meeting with all details - sample notebooks, homework and classwork, any other if any, of the students forming part of the different segments of the class, in terms of acedemic achievement and seriousness - concerning the overall performance of the students of classes X &XII. Such teachers shall avoid availing leave of absence on this day to avoid being absent for this meeting.)	All Teachers Teaching Classes X & XII
92	Morning Assembly (I to V)	Narmada House	
	Thursday 02.07.2026 Merit certificates for the winners (classes I to V) in the inter house competitions held, on Saturday 27.06.2026 to be distributed in the assembly.	All incharges of different competitions held on Saturday 27.06.2026.	

93		All the subject teachers shall enter details of outcome of remedial work in the relevant column of the statement in this regard maintained by the principal & Mr. Harikishan T. shall report to the Director Sir regarding the same.	All subject teachers, The Principal & Mr. Harikishan T.
94		Monthly report regarding slow learners must be sent to the parents by the different class teachers	All Class Teachers.
96	Saturday 04.07.2026	Inter house competitions	
97		Classes I & II – Action songs - English.	Class teachers.
98		Classes III to V – Maths Quiz.	Mr. Satish S., Mrs. Neelam S., & Mrs. Kirti K.
99		Classes VI to VIII - Project Presentation -English.	Mrs. Pinky V. Mrs. Poonam P., & Mrs. NT(English)
100		Classes IX to XII - Playing the Protagonist.	Mrs. Kinjal S., Mr. Arjun R. & Mrs. Chaitali S.
102		Weekly Projection of homework plan to be submitted and uploaded & smartboard usage plan must be submitted and compliance given at school office.	Mrs. Margi P. & All teachers
105		Teachers of different houses involved in assessing wall magazine work must submit their assessment files to the Director sir by 12:30 p.m.	All the house teachers concerned & Ms. Margi P.
106	Monday 06.07.2026	Morning Assembly. (IX to XII)	Cauvery house
107		Merit certificates for the winners (classes IX to XII) in the inter house competitions held on Saturday 04.07.2026 to be distributed in the morning assembly.	All incharges of different competitions held on Saturday 04.07.2026
108		The house incharges must submit morning assembly roaster as well as wall magazine roaster and give compliance at the school office.	All house incharges. & Ms. Margi P.
109		All the subject teachers shall chalkout suitable remedial work and follow up schedule for the students about whom monthly reports are sent to the parents & do the rest as instructed in guideline circular no. GC/IRIONOTSAWMRAI/1/70/2019-20 DATED: 07-02-2020.	All subject teachers.
110		The principal & Mr Harkishan T. shall report to the Director Sir regarding the remedial work Scheme submission and compliance given at the school office.	The principal & Mr Harkishan T
111		Teachers of different houses involved in wall magazine display and followup must submit box files containing wall magazine contributions to Mr Harkishan T & The Principal.	All the house teachers concerned & The principal & Mr. Harkishan T.
112		Class Teachers shall collect all the notebooks of all the subjects maintained by students about whom monthly reports had been sent and send the same to the principal & Mr. Harikishan T. for close scrutiny and give compliance with them. The scrutiny must commence.	All class teachers, The principal ,Mr. Harikishan T.
		The principal & Mr. Harkishan T. shall report to the Director Sir regarding the submission of notebooks and start the scrutiny of the notebooks seriously.	The Principal & Mr. Harikishan T.
	Compliance regarding receipt of box files to be given at the school office	The Principal & Mr. Harikishan T.	

113		G.P.R, register with credit report file duly updated & entered into the software to be submitted for the inspection of the Director Sir.	All house in charges & Mrs. Margi P.
114	Tuesday 07.07.2026	The result of the inter house competitions held on Saturday 04.07.2026 must be distributed to all the house incharges and also submitted at the school office. Ms. Dolly S. must remind all concerned.	All incharges of different competitions held on Saturday 04.07.2026
115		Inter house competition result digest must be Updated.	Mrs Dolly. S
116	Wednesday 08.07.2026	Morning Assembly. (VI to VIII)	Cauvery house
117		Merit certificates for the winners (classes VI to VIII) in the inter house competitions held on Saturday 04.07.2026 in the morning assembly.	All incharges of different competitions held on Saturday 04.07.2026
118		Multiple Assessment in different classes must conclude.	All teachers.
119	Thursday 09.07.2026	Morning Assembly. (I to V)	Cauvery house
120		Merit certificates for the winners (classes I to V) in the inter house competitions held on Saturday 04.07.2026 to be distributed in the assembly.	All incharges of different competitions held on Saturday 04.07.2026
122		All teachers must have completed entry into the computer the credits given to students following notebook submission assessment and Portfolio assessment & give compliance with the principal & Mr. Harikishan T., who in turn shall apprise the Director Sir of the same.	All teachers, The principal & Mr. Harkishan T.
123	Friday 10.07.2026	The special scrutiny of notebooks carried out by The principal & Mr. Harkishan T., must conclude.	The principal & Mr. Harkishan T.
124		Project Work of Classes XI & XII must commence.	All Teachers Teaching Classes XI & XII
125	Saturday 11.07.2026	<u>Inter house competitions</u>	
126		Classes I & II – Fancy Dress.	Class Teachers.
127		Classes III to V – Mono Acting	Ms. Alpana T., Ms. Vidya B, Ms. Jashoda P., Ms. Amruta M.
128		Classes VI to VIII – Power Point Presentation – English.	Ms. Ashwini M., Ms. A Nagamani & Ms. NT(English).
129		Classes IX to XII – Extempore Speech – English	Mr. Jatin K. Ms. Gunjan P. & Ms. Falguni B.
130		Teachers of different houses involved in assessing wall magazine work must submit their assessment files to the Director sir by 12:30 p.m.	All the house teachers concerned
131		Weekly Projection of homework plan to be submitted and uploaded & smartboard usage plan must be submitted and compliance given at school office.	All teachers, Mrs. Margi P. & Ms. Dolly S.
132		Surprise Tests for classes XI & XII must begin.	All Teachers Teaching Classes XI & XII
134	Monday	Morning Assembly (IX to XII)	Ganga House.

135 136 137	13.07.2026	Merit certificates for the winners (classes IX to XII) in the inter house competitions held on Saturday 11.07.2026 to be distributed in the assembly.	All incharges of different competitions held on Saturday 11.07.2026
		G.P.R, register with credit report file duly updated & entered into the software to be submitted for the inspection of the Director Sir.	All house incharges & Ms. Margi P.
		The house incharges must submit morning assembly roaster as well as wall magazine roaster and give compliance at the school office.	All house incharges.
		Class teachers shall collect all the notebooks of all the subjects maintained by students about whom monthly reports had been sent and send the same to The Principal & Mr. Harkishan T for close scrutiny and give compliance with them. The scrutiny must commence.	All class teachers, The Principal & Mr. Harkishan T
		The Principal & Mr Harkishan T. shall report to the Director Sir regarding the submission of notebooks and start the scrutiny of the notebooks seriously.	The Principal & Mr. Harkishan T
		Teachers of different houses involved in wall magazine display and followup must submit box files containing wall magazine contributions to Mr Harkishan T & the principal	All the house teachers concerned
		Compliance regarding receipt of box files to be given at the school office	The Principal & Mr Harkishan T
		SEA in respect of classes I to X must Begin.	All Teachers.
Tuesday	14.07.2026	The result of the inter house competitions held on Saturday 11.07.2026 must be distributed to all the house incharges and also submitted at the school office. Mrs. Dolly S. must remind all concerned.	All incharges of different competitions held on Saturday 11.07.2026
		Inter house competition result digest must be Updated.	Mrs Dolly. S
Wednesday	15.07.2026	Morning Assembly (VI to VIII)	Ganga House.
		Merit certificates for the winners (classes VI to VIII) in the inter house competitions held on Saturday 11.07.2026 to be distributed in the assembly.	All incharges of different competitions held on Saturday 11.07.2026
		Project work of classes XI & XII must conclude, all awards entered into the computer & all teachers must give compliance with the principal.	The principal & Ms. Margi P.
Thursday	16.07.2026	Rathyatra will take place on the school campus. All the staff & the students shall take part in the event.	All the Staff & Students
Friday	17.07.2026	The special scrutiny of notebooks carried out by The principal & Mr. Harkishan T. must conclude	The principal & Mr.Harkishan T
		All teachers must have completed entry into the computer the credits given to students following notebook submission assessment and portfolio assessment & give compliance with the principal & Mr. Harikishan T. , who turn shall apprise the Director sir of the same.	All teachers, Mr. Harikishan T. & the principal
		Surprise Tests for classes XI & XII must conclude.	All Teachers Teaching Classes XI & XII
Saturday	18.07.2026	Teachers of different houses involved in assessing wall magazine work must submit their assessment files to the Director sir by 12:30 p.m.	All the house teachers concerned & Mrs. Margi P.

	Weekly Projection of homework plan to be submitted and uploaded & smartboard usage plan must be submitted and compliance given at school office	All teachers, Mrs. DollyS. & Ms. Margi P.
	Meeting for evaluation of overall performance of the students of Classes X & XII. (All teachers teaching X & XII must attend the meeting with all details - sample notebooks, homework and classwork, any other if any, of the students forming part of the different segments of the class, in terms of academic achievement and seriousness - concerning the overall performance of the students of classes X & XII. Such teachers shall avoid availing leave of absence on this day to avoid being absent for this meeting.)	All Teachers Teaching Classes X & XII
Monday 20.07.2026	Morning Assembly (IX to XII)	Jhelum House
	The house incharges must submit morning assembly roaster as well as wall magazine roaster and give compliance at the school office.	All house incharges
	G.P.R, register with credit report file duly updated & entered into the software to be submitted for the inspection of the Director Sir.	All house incharges & Ms. Margi P.
	Teachers of different houses involved in wall magazine display and followup must submit box files containing wall magazine contributions to Mr Harkishan T. & The Principal.	All the house teachers concerned
	Compliance regarding receipt of box files to be given at the school office	The Principal & Mr Harkishan T
	Subject Enrichment Activity of Classes I to X to be concluded.	All Teachers Teaching Classes I to X
	Project Work of Classes XI & XII must conclude, all awards entered into the computer & all teachers must give compliance with the principal.	All Teachers Teaching Classes XI & XII
Wednesday 22.07.2026	Morning Assembly. (VI to VIII)	Jhelum House
Thursday 23.07.2026	Morning Assembly. (I to V)	Jhelum House
Friday 24.07.2026	Monthly Test for the students of classes XI & XII must begin.	All Teachers Teaching Classes XI & XII
	Pen & Paper Test of classes I to X must commence	All Teachers Teaching Classes I to X
Saturday 25.07.2026	Teachers of different houses involved in assessing wall magazine work must submit their assessment files to the Director sir by 12:30 p.m.	All the house teachers concerned
	Weekly Projection of homework plan to be submitted and uploaded & smartboard usage plan must be submitted and compliance given at school office	All teachers, Mrs. Dolly S. & Ms. Margi P.
Monday 27.07.2026	Morning Assembly. (IX to XII)	Narmada House.
	The house in charges must submit morning assembly roaster as well as wall magazine roaster and give compliance at the school office.	All house incharges.
	The Principal & Mr Harkishan T shall report to the Director Sir regarding the submission of notebooks and start the scrutiny of the notebooks seriously.	The Principal & Mr. Harkishan T

	Teachers of different houses involved in wall magazine display and followup must submit box files containing wall magazine contributions to Mr Harkishan T & The Principal	All the house teachers concerned
	Compliance regarding receipt of box files to be given at the school office	The Principal & Mr Harkishan T
Wednesday 29.07.2026	Morning Assembly. (VI to VIII)	Narmada House.
	Entry of awards in respect of SEA and Pen & Paper Test must be over and compliance given. Mrs. Dolly S to submit the compliance given, to Director Sir. The Principal to verify and Report	All teachers, Mrs. Dolly. S & The Principal.
	Monthly Tests for the students of Classes XI & XII to conclude, marks to be entered into the computer & teachers must give compliance with The Principal	All Teachers Teaching Classes XI & XII & The Principal
	All teachers must have completed assessment of notebook submission & give compliance at the school office regarding the same.	All Teachers.
Thursday 30.07.2026	Morning Assembly. (I to V)	Narmada House.
	All teachers must have completed entry into the computer the credits given to students following notebook submission assessment and Portfolio assessment & give compliance with The Principal & Mr. Harkishan T, who in turn shall apprise the Director Sir of the same.	All teachers, The Principal & Mr. Harkishan T
	All teachers must submit the monthly work completion statement, monthly academic work execution record, academic work at a glance to The Principal and give compliance with him. The Principal must submit the compliance record to the Director Sir	All teachers, Mrs. Dolly. S & The Principal
	Pen & Paper Test of classes I to X must conclude.	All Teachers Teaching Classes I to X
August – 2025 - 2026		
Day & Date	Particulars	In Charge
Saturday 01.08.2026	Work on the wall magazine on the theme, " Be Fissiparous, Be sure to Fisal " must commence.	All house incharges.
	G.P.R, register with credit report file duly updated & entered into the software to be submitted for the inspection of the Director Sir.	All house incharges & Ms. Margi P.
	All the subject teachers shall chalkout suitable remedial work and followup schedule for the students about whom monthly reports are sent to the parents & do the rest as instructed in guideline circular no. GC/IRIONOTSAWMRAI/1/70/2019-20 DATED: 07-02-2020.	All subject teachers.
	Teachers must submit projection of multiple assessment (MA), projection of project work in respect of classes XI & XII and upload same. They shall also give compliance in this regard.	All Teachers, Ms. Margi P. & Ms. Dolly S.
61		

		Meeting for evaluation of overall performance of the students of Classes X & XII. (All teachers teaching X & XII must attend the meeting with all details - sample notebooks, homework and classwork, any other if any, of the students forming part of the different segments of the class, in terms of academic achievement and seriousness - concerning the overall performance of the students of classes X & XII. Such teachers shall avoid availing leave of absence on this day to avoid being absent for this meeting.)	All Teachers Teaching Classes X & XII
		Practice for Independence Day.	Mr. Nisarg B., Mr.Raja S. Ms. Shashi R. & Mr. Rakesh V.,Mr. Atta Mohhamad
	Monday 03.08.2026	Morning Assembly. (IX to XII)	Cauvery House
62		Teachers of different houses involved in wall magazine display and followup must submit box files containing wall magazine contributions to Mr. Harkishan T. & The Principal	All the house teachers concerned
		Compliance regarding receipt of box files to be given at the school office.	The Principal & Mr. Harkishan T.
63	Tuesday 04.08.2026	Practice for Independence Day.	Mr. Nisarg B., Mr.Raja S. Ms. Shashi R. & Mr. Rakesh V.,Mr. Atta Mohhamad
		Multiple Assessment in different classes must begin	All teachers.
		Practice for Independence Day.	Mr. Nisarg B., Mr.Raja S. Ms. Shashi R. & Mr. Rakesh V.,Mr. Atta Mohhamad
	Wednesday 05.08.2026	Morning Assembly. (VI to VIII)	Cauvery House
		Practice for Independence Day.	Mr. Nisarg B., Mr.Raja S. Ms. Shashi R. & Mr. Rakesh V.,Mr. Atta Mohhamad
	Thursday 06.08.2026	Morning Assembly. (I to V)	Cauvery House
		Class teachers shall collect all the notebooks of all the subjects maintained by students about whom monthly reports had been sent and send the same to The Principal & Mr. Harkishan T for close scrutiny and give compliance with them. The scrutiny must commence.	All class teachers, The Principal & Mr. Harkishan T.
66		The Principal & Mr. Harkishan T. shall report to the Director Sir regarding the submission of notebooks and start the scrutiny of the notebooks seriously.	The Principal & Mr. Harkishan T
		Practice for Independence Day.	Mr. Nisarg B., Mr.Raja S. Ms. Shashi R. & Mr. Rakesh V.,Mr. Atta Mohhamad
68	Saturday 08.08.2026	Practice for Independence Day.	Mr. Nisarg B., Mr.Raja S. Ms. Shashi R. & Mr. Rakesh V.,Mr. Atta Mohhamad
	Monday 10.08.2026	Morning Assembly. (IX to XII)	Ganga House

		Practice for Independence Day.	Mr. Nisarg B., Mr.Raja S. Ms. Shashi R. & Mr. Rakesh V.,Mr. Atta Mohhamad
		Teachers of different houses involved in wall magazine display and followup must submit box files containing wall magazine contributions to Mr. Harkishan T. & The Principal	All the house teachers concerned
		Compliance regarding receipt of box files to be given at the school office	The Principal & Mr Harkishan T.
		Surprise Tests for classes XI & XII must begin.	All Teachers Teaching Classes XI & XII
69	Tuesday 11.08.2026	Multiple Assessment in different classes must conclude.	All teachers
		G.P.R, register with credit report file duly updated & entered into the software to be submitted for the inspection of the Director Sir.	All house incharges & Ms. Margi P.
		Project Work of Classes XI & XII must commence.	All Teachers Teaching Classes XI & XII
70	Thursday 13.08.2026	SEA in respect of classes I to X must begin	All Teachers & Ms. Margi P.
		The special scrutiny of notebooks carried out by The Principal & Mr Harkishan T must conclude	The Principal & Mr. Harkishan T.
			Morning Assembly. (I to V)
72	Saturday 15.08.2026	Practice for Independence Day.	Mr. Nisarg B., Mr.Raja S. Ms. Shashi R. & Mr. Rakesh V.,Mr. Atta Mohhamad
		Independence Day to be observed on the School campus. All the staff and the students must attend.	Mr. Nisarg B., Mr.Raja S. Ms. Shashi R. & Mr. Rakesh V.,Mr. Atta Mohhamad All the staff and the students.
		Inter house Patriotic Song Competition.	Mr. Atta Mohhamad, Mr. Prajesh S.,Ms. Gunjan P., Ms. Monika S. & Ms. Ranjan P.
	Monday 17.08.2026	Half-yearly Examination Commences.(Tentative)	All the teachers and the students
	Tuesday 25.08.2026	Half-yearly Examination Concludes.(Tentative)	All the teachers and the students
78	Wednesday 26.08.2026	Eid - e - milad - Holiday	All Teachers & the students
79	Thursday 27.08.2026	Morning Assembly (I to V)	Jhelum House.
		Merit certificates for the winners in the inter house Patriotic Song Competition held on Saturday 15.08.2025 to be distributed in the assembly.	Mr. Atta Mohhamad, Mr. Prajesh S.,Ms. Gunjan P., Ms. Monika S. & Ms. Ranjan P.
	Friday 28.08.2026	Holiday - Rakshabandhan	All Teachers & the students
80	Saturday 29.08.2026	All teachers must submit the academic profile for the student to the Director Sir and the principal for signature	All teachers concerned

81		Weekly Projection of homework plan to be submitted and uploaded & smartboard usage plan must be submitted and compliance given at school office.	All Teachers, Ms. Margi P. & Ms. Dolly S.
	Monday 31.08.2026	Morning Assembly (IX to XII)	Narmada House
G.P.R, register with credit report file duly updated & entered into the software to be submitted for the inspection of the Director Sir.		All house in charges & Ms. Margi P.	
Merit certificates for the winners in the inter house Patriotic Song Competition held on Saturday 15.08.2025 to be distributed in the assembly.		Mr. Atta Mohhamad, Mr. Prajesh S., Ms. Gunjan P., Ms. Monika S. & Ms. Ranjan P.	
Teachers of different houses involved in wall magazine display and follow up must submit box files containing wall magazine contributions to Mr. Harkishan T. & the principal		All the house teachers concerned	
The house in charges must submit morning assembly roaster as well as wall magazine roaster and give compliance at the school office.		All house in charges.	
Teachers of different houses involved in assessing wall magazine work must submit their assessment files to the Director by 12:30 p.m.		All the house teachers concerned	
All teachers must submit the monthly work completion statement, monthly academic work execution record, academic work at a glance to The Principal and give compliance with him. The Principal must submit the compliance record to the Director Sir		All teachers, Mrs. Dolly. S & The Principal	

Day & Date	September – 2025 - 2026	In Charge
Particulars		
Tuesday 01.09.2026	Work on the wall magazine on the theme, " <u>Even a camel can pass through the eye of a needle</u> " must commence.	All house in charges.
	G.P.R, register with credit report file duly updated & entered into the software to be submitted for the inspection of the Director Sir.	All house in charges & Ms. Margi P.
	Teachers must submit projection of multiple assessment (MA), Projection of subject enrichment activity (SEA), Projection of project work in respect of class XI & XII , Projection of Pen & Paper Test (PPT) in respect of classes I to X, Projection of Monthly Test in respect of Classes XI & XII and upload the same. They shall also give compliance in this regard.	All Class Teachers, Mrs. Dolly S. , Mrs. Margi P.
	Multiple Assessment (MA) must commence for classes I to X.	All the Teachers concerned

		Meeting for evaluation of overall performance of the students of Classes X & XII. (All teachers teaching X & XII must attend the meeting with all details - sample notebooks, homework and classwork, any other if any, of the students forming part of the different segments of the class, in terms of academic achievement and seriousness - concerning the overall performance of the students of classes X & XII. Such teachers shall avoid availing leave of absence on this day to avoid being absent for this meeting.)	All Teachers Teaching Classes X & XII
	Wednesday 02.09.2026	Morning Assembly (VI to VIII)	Narmada House
		Merit certificates for the winners in the inter house Patriotic Song Competition held on Saturday 15.08.2025 to be distributed in the assembly.	Mr. Atta Mohamad, Mr. Prajesh S., Ms. Gunjan P., Ms. Monika S. & Ms. Ranjan P.
		Preparation for Teachers' Day Celebration to be observed on School campus on 05.09.2026	The principal, Mr Harkishan T. & Mrs Leena.K. All the staff & the students.
	Thursday 03.09.2026	Morning Assembly (I to V)	Narmada House
	Friday 04.09.2026	Holiday - Janmashtami	All the staff and students
	Saturday 05.09.2026	Teachers' Day Celebration to be observed on School campus.	The principal, Mr Harkishan T & Mrs Leena.K. All the staff & the students.
		Weekly Projection of homework plan to be submitted and uploaded & smartboard usage plan must be submitted and compliance given at school office.	All Teachers, Ms. Margi P. & Ms. Dolly S.
	Monday 07.09.2026	Morning Assembly (IX to XII)	Ganga House
		G.P.R, register with credit report file duly updated & entered into the software to be submitted for the inspection of the Director Sir.	All house in charges & Ms. Margi P.
88		All the subject teachers shall enter details of outcome of remedial work in the relevant column of the statement in this regard maintained by the principal & Mr. Harkishan T., The principal & Mr. Harkishan T. shall report to the Director Sir regarding the same.	All subject teachers, The principal & Mr Harkishan T.
		Teachers of different houses involved in wall magazine display and followup must submit box files containing wall magazine contributions to Mr. Harkishan T. & the Principal	All the house teachers concerned
		Teachers of different houses involved in assessing wall magazine work must submit their assessment files to the Director Sir by 12:30 p.m.	All the house teachers concerned
		Compliance regarding receipt of box files to be given at the school office	The Principal & Mr Harkishan T.
90	Wednesday 09.09.2026	Morning Assembly (VI to VIII)	Ganga House
	Thursday 10.09.2026	Morning Assembly (I to V)	Ganga House

		Multiple Assessment (MA) must concludes for classes I to X.	All the Teachers concerned
	Saturday 12.09.2026	Weekly Projection of homework plan to be submitted and uploaded & smartboard usage plan must be submitted and compliance given at school office.	All Teachers, Ms. Margi P. & Ms. Dolly S.
		SEA in respect of classes I to X must begin	All Teachers & Ms. Margi P.
		Surprise Tests for classes XI & XII must begin.	All Teachers Teaching Classes XI & XII
	Monday 14.09.2026	Holiday – Ganesh Chaturthi	All the staff and the students.
	Tuesday 15.09.2026	Holiday – Samvatsari	All the staff and the students.
	Wednesday 16.09.2026	Morning Assembly (VI to VIII)	Jhelum House
92	Saturday 19.09.2026	Weekly Projection of homework plan to be submitted and uploaded & smartboard usage plan must be submitted and compliance given at school office.	All Teachers, Ms. Margi P. & Ms. Dolly S.
		SEA in respect of classes I to X must conclude.	All Teachers & Ms. Margi P.
		Surprise Tests for classes XI & XII must conclude.	All Teachers Teaching Classes XI & XII
93	Monday 21.09.2026	Morning Assembly (IX to XII)	Jhelum House
		G.P.R, register with credit report file duly updated & entered into the software to be submitted for the inspection of the Director Sir.	All house in charges & Ms. Margi P.
		Teachers of different houses involved in wall magazine display and follow-up must submit box files containing wall magazine contributions to Mr. Harkishan T.& the principal.	All the house teachers concerned
		Compliance regarding receipt of box files to be given at the school office	The principal & Mr. Harkishan T.
		Project Work of Classes XI & XII must commence.	All Teachers Teaching Classes XI & XII
	Wednesday 23.09.2026	Pen & Paper Test of classes I to X must commence	All Teachers Teaching Classes I to X
		Morning Assembly (VI to VIII)	Jhelum House
	Thursday 24.09.2026	Morning Assembly (I to V)	Jhelum House
		Monthly tests for classes XI & XII must begin	All Teachers Teaching Classes XI & XII
		Project Work of Classes XI & XII must conclude.	All Teachers Teaching Classes XI & XII
	Friday 25.09.2026	Holiday - Anant Chaturdashi	All teachers and students
	saturday 26.09.2026	Weekly Projection of homework plan to be submitted and uploaded & smartboard usage plan must be submitted and compliance given at school office.	All Teachers, Ms. Margi P. & Ms. Dolly S.
	Monday 28.09.2026	Morning Assembly (IX to XII)	Narmada House
94		Teachers of different houses involved in assessing wall magazine work must submit their assessment files to the Director by 12:30 p.m.	All the house teachers concerned

		G.P.R, register with credit report file duly updated & entered into the software to be submitted for the inspection of the Director Sir.	All house in charges & Ms. Margi P.
		Teachers of different houses involved in wall magazine display and follow-up must submit box files containing wall magazine contributions to Mr. Harkishan T.& the principal.	All the house teachers concerned
		Compliance regarding receipt of box files to be given at the school office	The principal & Mr. Harkishan T.
95	Tuesday 29.09.2026	Pen & Paper Test of classes I to X must conclude	All Teachers Teaching Classes I to X
	Wednesday 30.09.2026	Morning Assembly (VI to VIII)	Narmada House
96		All teachers must submit the monthly work completion statement, monthly academic work execution record, academic work at a glance to The Principal and give compliance with him. The Principal must submit the compliance record to the Director Sir.	All teachers, Mrs. Dolly. S & The Principal
97		Work Completion Compliance to be given.	All Teachers.
		Monthly tests for classes XI & XII must conclude.	All Teachers Teaching Classes XI & XII
		October – 2025 - 2026	
	Day & Date	Particulars	
	Thursday 01.10.2026	Work on the wall magazine on the theme, <u>“We can set only the sail”</u> must commence.	All house in charges.
98		Teachers must submit projection of multiple assessment (MA), Projection of subject enrichment activity (SEA), Projection of project work in respect of class XI & XII , Projection of Pen & Paper Test (PPT) in respect of classes I to X, Projection of Monthly Test in respect of Classes XI & XII and upload the same. They shall also give compliance in this regard.	All Class Teachers, Mrs. Dolly S. , Mrs. Margi P.
		Meeting for evaluation of overall performance of the students of Classes X & XII. (All teachers teaching X & XII must attend the meeting with all details - sample notebooks, homework and classwork, any other if any, of the students forming part of the different segments of the class, in terms of academic achievement and seriousness - concerning the overall performance of the students of classes X & XII. Such teachers shall avoid availing leave of absence on this day to avoid being absent for this meeting.)	All Teachers Teaching Classes X & XII
99		Multiple Assessment must commence for classes I to X	All Teachers Teaching Classes I & X
		Thursday 02.10.2026	Holiday -Gandhi jayanti
	Saturday 03.10.2026	All the subject teachers shall chalkout suitable remedial work and followup schedule for the students about whom monthly reports are sent to the parents & do the rest as instructed in guideline circular no. GC/IRIONOTSAWMRAI/1/70/2019-20 DATED: 07-02-2020.	All subject teachers.

		The Principal & Mr. Harkishan T. shall report to the Director Sir regarding the remedial work Scheme submission and compliance given	The Principal & Mr. Harkishan T.
		Weekly Projection of homework plan to be submitted and uploaded & smartboard usage plan must be submitted and compliance given at school office.	Ms. Margi P. Ms. Dolly S. & All teachers
	Monday 05.10.2026	Morning Assembly (IX to XII)	Cauvery House.
		G.P.R, register with credit report file duly updated & entered into the software to be submitted for the inspection of the Director Sir.	All house in charges & Ms. Margi P.
		Teachers of different houses involved in wall magazine display and followup must submit box files containing wall magazine contributions to Mr. Harkishan T & The principal	All the house teachers concerned
		Teachers of different houses involved in assessing wall magazine work must submit their assessment files to the Director sir by 12:30 p.m.	All the house teachers concerned
		The house in charges must submit morning assembly roaster as well as wall magazine roaster and give the compliance at the school office.	All house in charges.
		Compliance regarding receipt of box files to be given at the school office	The Principal & Mr. Harkishan T.
		Class teachers shall collect all the notebooks of all the subjects maintained by students about whom monthly reports had been sent and send the same to The Principal & Mr. Harkishan T. for close scrutiny and give compliance with them. The scrutiny must commence.	All class teachers, The Principal & Mr. Harkishan T.
		The Principal & Mr. Harkishan T. shall report to the Director Sir regarding the submission of notebooks and start the scrutiny of the notebooks seriously.	The Principal & Mr. Harkishan T.
	Wednesday 07.10.2026	Morning Assembly (VI to VIII)	Cauvery House.
		Multiple Assessment in different classes (I to X) must conclude.	All Teachers
	Thursday 08.10.2026	Morning Assembly (I to V)	Cauvery House.
	Friday 09.10.2026	Project work of classes XI & XII must commence. Subject Enrichment Activity must begin for classes I to X.	All Teachers Teaching Classes I & X and All Teachers Teaching Classes XI & XII
	Saturday 10.10.2026	The special scrutiny of notebooks carried out by The Principal & Mr. Harkishan T. must conclude.	The Principal & Mr. Harkishan T.
		Weekly Projection of homework plan to be submitted and uploaded & smartboard usage plan must be submitted and compliance given at school office.	Ms. Margi P. Ms. Dolly S. & All teachers
104	Monday 12.10.2026	Morning Assembly.(IX to XII)	Ganga House.
		G.P.R, register with credit report file duly updated & entered into the software to be submitted for the inspection of the Director Sir.	All house in charges & Ms. Margi P.
		Teachers of different houses involved in assessing wall magazine work must submit their assessment files to the Director sir by 12:30 p.m.	All the house teachers concerned

105		The house in charges must submit morning assembly roaster as well as wall magazine roaster and give the compliance at the school office.	All house in charges.
		Teachers of different houses involved in wall magazine display and followup must submit box files containing wall magazine contributions and interpretations to Mr. Harkishan T. & the principal	All the house teachers concerned
		Compliance regarding receipt of box files to be given at the school office.	The Principal & Mr. Harkishan T.
	Wednesday 14.10.2026	Morning Assembly.(VI to VIII)	Ganga House.
	Thursday 15.10.2026	Morning Assembly.(I to V)	Ganga House.
Project work of classes XI & XII must conclude. Subject Enrichment Activity must conclude for classes I to X.		All Teachers Teaching Classes I & X and All Teachers Teaching Classes XI & XII	
Saturday 17.10.2026 To Tuesday 20.10.2026	Holiday – Navratri and Dusshera Break		All Staff & Students.
	107	Wednesday 21.10.2026	Morning Assembly.(VI to VIII)
Thursday 22.10.2026	Morning Assembly.(I to V)	Jhelum House.	
	Pen & Paper test of classes I to X must begin	All Teachers Teaching Classes I to X	
	Monthly test of classes XI & XII must commence	All Teachers Teaching Classes XI & XII	
Saturday 24.10.2026	Weekly Projection of homework plan to be submitted and uploaded & smartboard usage plan must be submitted and compliance given at school office.	Ms. Margi P. Ms. Dolly S. & All teachers	
	Wall magazines of different houses to be assessed.	Ms. Margi P.& All House Incharges.	
	Teachers of different houses involved in assessing wall magazine work must submit their assessment files to the Director Sir by 12:30 p.m.	All the house teachers concerned	
Monday 26.10.2026	Morning Assembly.(IX to XII)	Narmada House.	
	Teachers of different houses involved in wall magazine display and followup must submit box files containing wall magazine contributions and interpretations to Mr. Harkishan T. & the principal	All the house teachers concerned	
	Compliance regarding receipt of box files to be given at the school office	The principal. & Mr. Harkishan T.	

	Meeting for evaluation of overall performance of the students of Classes X & XII. (All teachers teaching X & XII must attend the meeting with all details - sample notebooks, homework and classwork, any other if any, of the students forming part of the different segments of the class, in terms of academic achievement and seriousness - concerning the overall performance of the students of classes X & XII. Such teachers shall avoid availing leave of absence on this day to avoid being absent for this meeting.)	All Teachers Teaching Classes X & XII
Wednesday 28.10.2026	Morning Assembly.(VI to VIII)	Narmada House.
	All teachers must have completed entry into the computer the credits given to students following notebook submission assessment in respect of classes I to X and Portfolio assessment in respect of classes XI & XII give compliance with the principal & Mr. Harkishan T., who in turn shall apprise the Director Sir of the same.	All teachers, the principal & Mr. Harkishan T.
Thursday 29.10.2026	Morning Assembly.(I to V)	Narmada House
	Pen & Paper test of classes I to X must conclude	All Teachers Teaching Classes I to X
	Monthly test of classes XI & XII must conclude	All Teachers Teaching Classes XI & XII
Saturday 31.10.2026	Work Completion Compliance to be given.	All teachers.
	All teachers must submit the monthly work completion statement, monthly academic work execution record, academic work at a glance to the principal and give compliance with him. The principal must submit the compliance record to the Director Sir.	All teachers, Mrs. Dolly. S & The Principal
	Weekly Projection of homework plan to be submitted and uploaded & smartboard usage plan must be submitted and compliance given at school office.	Ms. Margi P. Ms. Dolly S. & All teachers

Day & Date	November – 2025 - 2026	In Charge
	Particulars	
Monday 02.11.2026	Work on the wall magazine on the theme, <u>“We can set only the sail”</u> must continue.	All house in charges.
	Morning Assembly.(IX to XII)	Cauvery House.
	Meeting for evaluation of overall performance of the students of Classes X & XII. (All teachers teaching X & XII must attend the meeting with all details - sample notebooks, homework and classwork, any other if any, of the students forming part of the different segments of the class, in terms of academic achievement and seriousness - concerning the overall performance of the students of classes X & XII. Such teachers shall avoid availing leave of absence on this day to avoid being absent for this meeting.)	All Teachers Teaching Classes X & XII

	G.P.R, register with credit report file duly updated & entered into the software to be submitted for the inspection of the Director Sir.	All house in charges & Ms. Margi P.
	Teachers of different houses involved in assessing wall magazine work must submit their assessment files to the Director sir by 12:30 p.m.	All the house teachers concerned
	The house in charges must submit morning assembly roaster as well as wall magazine roaster and give the compliance at the school office.	All house in charges.
	Teachers of different houses involved in wall magazine display and followup must submit box files containing wall magazine contributions and interpretations to Mr. Harkishan T. & the principal	All the house teachers concerned
	Compliance regarding receipt of box files to be given at the school office.	The Principal & Mr. Harkishan T.
	Only one portfolio assessment in respect of classes XI & XII and notebook assessment in respect of classes I to X will be there in the current month	All Teachers Teaching Classes X & XII and All Teachers Teaching Classes I to X
Wednesday 04.11.2026	Morning Assembly.(VI to VIII)	Cauvery House.
	Complete Course Content in respect of classes X & XII, must be completed to the satisfaction of the students & teachers alike.	All teachers teaching in classes X & XII
Thursday 05.11.2026	Diwali Break commences	All teachers and students
Wednesday 25.11.2026	School reopens after Diwali break	All teachers and students
	Morning Assembly.(VI to VIII)	Ganga House
Thursday 26.11.2026	Morning Assembly. (I to V)	Ganga House
Saturday 28.11.2026	Weekly Projection of homework plan to be submitted and uploaded & smartboard usage plan must be submitted and compliance given at school office.	Ms. Margi P., Ms. Dolly S. & All teachers
Monday 30.11.2026	Morning Assembly.(IX to XII)	Jhelum House.
	Teachers of different houses involved in wall magazine display and follow- up must submit box files containing wall magazine contributions and interpretations to Mr.Harkishan T.& the principal	All the house teachers concerned.
	G.P.R, register with credit report file duly updated & entered into the software to be submitted for the inspection of the Director Sir.	All house in charges & Ms. Margi P.
	The house in charges must submit morning assembly roaster as well as wall magazine roaster and give the compliance at the school office.	All house in charges.
	Compliance regarding receipt of box files to be given at the school office	The principal & Mr. Harkishan T.
	All teachers must submit the monthly work completion statement, monthly academic work execution record, academic work at a glance to the principal and give compliance with him. The principal must submit the compliance record to the Director Sir.	All teachers, Mrs. Dolly. S & The Principal

	Day & Date	December 2025-2026	
		Particulars	In Charge
125	Tuesday 01.12.2026	Work on the wall magazine on the theme, " Milk makes water into milk " must commence.	All house in charges.
		Teachers must submit projection of multiple assessment (MA), Projection of subject enrichment activity (SEA), Projection of project work in respect of class XI & XII , Projection of Pen & Paper Test (PPT) in respect of classes I to X, Projection of Monthly Test in respect of Classes XI & XII and upload the same. They shall also give compliance in this regard.	All Class Teachers, Mrs. Dolly S. , Mrs. Margi P.
		Meeting for evaluation of overall performance of the students of Classes X & XII. (All teachers teaching X & XII must attend the meeting with all details - sample notebooks, homework and classwork, any other if any, of the students forming part of the different segments of the class, in terms of academic achievement and seriousness - concerning the overall performance of the students of classes X & XII. Such teachers shall avoid availing leave of absence on this day to avoid being absent for this meeting.)	All Teachers Teaching Classes X & XII
		The first Pre Board Examination for the students of classes X & XII to begin.	All teachers teaching in classes X & XII & the principal
		Multiple Assessment in different classes (I to X) must begin.	All Teachers Teaching Classes I to X.
	Wednesday 02.12.2026	Morning Assembly. (VI to VIII)	Narmada House.
	Thursday 03.12.2026	Morning Assembly. (I to V)	Narmada House.
		Project work for classes XI & XII must begin.	All Teachers Teaching Classes XI & XII.
	Saturday 05.12.2026	Weekly Projection of homework plan to be submitted and uploaded & smartboard usage plan must be submitted and compliance given at school office.	Ms. Margi P. Ms. Dolly S. & All teachers
		All the subject teachers shall chalk out suitable remedial work and follow- up schedule for the students about whom monthly reports are sent to the parents & do the rest as instructed in guideline circular no. GC/IRIONOTSAWMRAI/1/70/2019-20 DATED: 07-02-2020.	All subject teachers.
		The principal & Mr. Harkishan T. shall report to the Director Sir regarding the remedial work Scheme submission and compliance given.	The principal & Mr. Harkishan T.
Class teachers shall collect all the notebooks of all the subjects maintained by students about whom monthly reports had been sent and send the same to the principal & Mr. Harkishan T. for close scrutiny and give compliance with them. The scrutiny must commence.		All class teachers, the principal & Mr. Harkishan T.	
Monday	Morning Assembly.(IX to XII)	Cauvery House.	

07.12.2026	Teachers of different houses involved in wall magazine display and follow- up must submit box files containing wall magazine contributions and interpretations to Mr.Harkishan T.& the principal	All the house teachers concerned.
	G.P.R, register with credit report file duly updated & entered into the software to be submitted for the inspection of the Director Sir.	All house in charges & Ms. Margi P.
	The house in charges must submit morning assembly roaster as well as wall magazine roaster and give the compliance at the school.	All house in charges.
	Compliance regarding receipt of box files to be given at the school office	The principal & Mr. Harkishan T.
	Teachers of different houses involved in assessing wall magazine work must submit their assessment files to the Director by 12:30 p.m.	All the house teachers concerned.
Tuesday 08.12.2026	Multiple Assessment in different classes (I to X) must conclude.	All teachers.
	All the subject teachers shall enter details of outcome of remedial work in the relevant column of the statement in this regard maintained by the principal & Mr. Harkishan T. The principal & Mr. Harkishan T. shall report to the Director Sir regarding the same.	All subject teachers, The principal & Mr. Harkishan T.
Wednesday 09.12.2026	Project work for classes XI & XII must conclude.	All Teachers Teaching Classes XI & XII.
	Morning Assembly.(VI to VIII)	Cauvery House.
	Subject Enrichment Activity(SEA) in respect of classes I to X must commence and Content area for the SEA to be uploaded & Compliance given.	All teachers teaching in classes I to X
	The special scrutiny of notebooks carried out by the principal & Mr. Harkishan T. must conclude.	The principal & Mr. Harkishan T.
Thursday 10.12.2026	Morning Assembly. (I to V)	Cauvery House.
	The first Pre-Board Examination of Classes X & XII must conclude.	All teachers teaching in classes X & XII
Friday 11.12.2026	The Second Pre Board Examination for the students of classes X & XII to begin.	All teachers teaching in classes X & XII & the principal
Saturday 12.12.2026	The principal & Mr. Harkishan T. shall report to the Director Sir regarding the submission of notebooks and start the scrutiny of the notebooks seriously.	The Principal & Mr. Harkishan T.
	Weekly Projection of homework plan to be submitted and uploaded & smartboard usage plan must be submitted and compliance given at school office.	Ms. Margi P. Ms. Dolly S. & All teachers
Monday 14.12.2026	Morning Assembly.(IX to XII)	Ganga House.
	G.P.R, register with credit report file duly updated & entered into the software to be submitted for the inspection of the Director Sir.	All house in charges & Ms. Margi P.
	The house in charges must submit morning assembly roaster as well as wall magazine roaster and give the compliance at the school office.	All house in charges.

	Teachers of different houses involved in wall magazine display and follow- up must submit box files containing wall magazine contributions and interpretations to Mr.Harkishan T.& the principal	All the house teachers concerned
	Compliance regarding receipt of box files to be given at the school office.	The Principal & Mr. Harkishan T.
	Teachers of different houses involved in assessing wall magazine work must submit their assessment files to the Director by 12:30 p.m.	All the house teachers concerned.
	Project Work of Classes XI & XII must conclude. All awards entered into the computer & all teachers must give compliance with the principal.	All Teachers Teaching Classes XI & XII.
Tuesday 15.12.2026	All teachers must have completed entry into the computer the credits given to students following notebook submission assessment and portfolio assessment & give compliance with the principal & Mr. Harkishan T., who in turn shall apprise the Director Sir of the same.	All teachers,The principal & Mr. Harkishan T.
Wednesday 16.12.2026	Morning Assembly. (VI to VIII)	Ganga House.
	Meeting for evaluation of overall performance of the students of Classes X & XII. (All teachers teaching X & XII must attend the meeting with all details - sample notebooks, homework and classwork, any other if any, of the students forming part of the different segments of the class, in terms of academic achievement and seriousness - concerning the overall performance of the students of classes X &XII. Such teachers shall avoid availing leave of absence on this day to avoid being absent for this meeting.)	All Teachers Teaching Classes X & XII
	Subject Enrichment Activity must have been completed, awards entered into the computer & teachers must give compliance with the principal.	All Teachers Teaching Classes I to X & Ms. Dolly S. & the principal
	The special scrutiny of notebooks carried out by the principal & Mr.Harkishan T. must conclude.	the principal & Harkishan T.
Thursday 17.12.2026	Morning Assembly. (I to V)	Ganga House.
	The Second Pre Board Examination for the students of classes X & XII to conclude.	All teachers teaching in classes X & XII & the principal
	Monthly Test for the students of classes XI & XII must commence.	All Teachers Teaching Classes XI & XII
Saturday 19.12.2026	Weekly Projection of homework plan to be submitted and uploaded & smartboard usage plan must be submitted and compliance given at school office.	Ms. Margi P. Ms. Dolly S. & All teachers
	Pen & Paper Test must commence(classes I to X)	All teachers concerned
Monday 21.12.2026	Morning Assembly. (IX to XII)	Jhelum House.
	G.P.R, register with credit report file duly updated & entered into the software to be submitted for the inspection of the Director Sir.	All house in charges & Ms. Margi P.
	Teachers of different houses involved in wall magazine display and follow- up must submit box files containing wall magazine contributions to Mr.Harkishan T.& the principal	All the house teachers concerned

	The house in charges must submit morning assembly roaster as well as wall magazine roaster and give the compliance at the school office.	All house in charges
	Teachers of different houses involved in assessing wall magazine work must submit their assessment files to the Director by 12:30 p.m.	All the house teachers concerned.
	Compliance regarding receipt of box files to be given at the school office	the principal & Mr. Harkishan T.
Wednesday 23.12.2026	Morning Assembly.(VI to VIII)	Jhelum House.
Thursday 24.12.2026	Morning Assembly.(I to V)	Jhelum House.
Friday 25.12.2026	Holiday – Christmas	All the staff and the students.
Saturday 26.12.2026	Monthly Test for the students of Classes XI & XII to conclude, marks to be entered into the computer & teachers must give compliance with the principal.	All Teachers Teaching Classes XI & XII & the principal
	Weekly Projection of homework plan to be submitted and uploaded & smartboard usage plan must be submitted and compliance given at school office.	Ms. Margi P. Ms. Dolly S. & All teachers
Monday 28.12.2026	Morning Assembly.(IX to XII)	Narmada House.
	All teachers must have completed entry into the computer the credits given to students following notebook submission assessment and Portfolio assessment & give compliance with The principal.& Mr. Harkishan T., who in turn shall apprise the Director Sir of the same.	All teachers,the principal & Mr. Harkishan T.
	Compliance regarding receipt of box files to be given at the school office	The principal & Mr. Harkishan T.
	Teachers of different houses involved in wall magazine display and follow- up must submit box files containing wall magazine contributions and interpretations to Mr.Harkishan T.& the principal	All the house teachers concerned
	The house in charges must submit morning assembly roaster as well as wall magazine roaster and give compliance at the school office.	All house in charges.
	G.P.R, register with credit report file duly updated & entered into the software to be submitted for the inspection of the Director Sir.	All house in charges & Ms. Margi P.
	Teachers of different houses involved in assessing wall magazine work must submit their assessment files to the Director by 12:30 p.m.	All the house teachers concerned.
Wednesday 30.12.2026	Morning Assembly.(VI to VIII)	Narmada House.
Thursday 31.12.2026	Morning Assembly.(I to V)	Narmada House.
	All teachers must submit the monthly work completion statement, monthly academic work execution record, academic work at a glance to the principal and give compliance with him. The principal must submit the compliance record to the Director Sir.	All teachers, Mrs. Dolly. S & The Principal

Jan-27			
Sr. No.	Day & Date	Particulars	In Charge
145	Friday 01.01.2027	Holiday – New Year	All the staff and students
146		Work on the wall magazine. theme, <u>“The zealous dribbler comes to no gain.”</u> must Commence.	All house in charges.
		Teachers must submit projection of multiple assessment (MA), Projection of subject enrichment activity (SEA), Projection of project work in respect of class XI & XII , Projection of Pen & Paper Test (PPT) in respect of classes I to X, Projection of Monthly Test in respect of Classes XI & XII and upload the same. They shall also give compliance in this regard.	All Class Teachers, Mrs. Dolly S. , Mrs. Margi P.
	Saturday 02.01.2027	Meeting for evaluation of overall performance of the students of Classes X & XII. (All teachers teaching X & XII must attend the meeting with all details - sample notebooks, homework and classwork, any other if any, of the students forming part of the different segments of the class, in terms of academic achievement and seriousness - concerning the overall performance of the students of classes X & XII. Such teachers shall avoid availing leave of absence on this day to avoid being absent for this meeting.)	All Teachers Teaching Classes X & XII
		All the subject teachers shall chalk out suitable remedial work and follow-up schedule for the students about whom monthly reports are sent to the parents & do the rest as instructed in guideline circular no. GC/IRIONOTSAWMRAI/1/70/2019-20 DATED: 07-02-2020.	All subject teachers.
		The principal & Mr. Harkishan T. shall report to the Principal Sir regarding the remedial work Scheme submission and compliance given.	The principal & Mr. Harkishan T.
		Weekly Projection of homework plan to be submitted and uploaded & smartboard usage plan must be submitted and compliance given at school office.	Ms. Margi P. Ms. Dolly S. & All teachers
		Multiple Assessment in different classes (I to IX) must commence.	All Teachers Teaching Classes I & IX
		Morning Assembly. (IX to XII)	Cauvery House.
	Monday 04.01.2027	G.P.R, register with credit report file duly updated & entered into the software to be submitted for the inspection of the Director Sir.	All house in charges & Ms.Margi P.
		Teachers of different houses involved in wall magazine display and follow- up must submit box files containing wall magazine contributions and interpretations to Mr.Harkishan T.& the principal	All the house teachers concerned
		Compliance regarding receipt of box files to be given at the school office.	The principal & Mr. Harkishan T.
		Project Work of Class XI must commence.	All Teachers Teaching Class XI

		Teachers of different houses involved in assessing wall magazine work must submit their assessment files to the Director sir by 12:30 p.m.	All the house teachers concerned.
	Tuesday 05.01.2027	Class teachers shall collect all the notebooks of all the subjects maintained by students about whom monthly reports had been sent and send the same to the principal & Mr. Harkishan T. for close scrutiny and give compliance with them. The scrutiny must commence.	All class teachers, the principal & Mr. Harkishan T.
		The principal & Mr. Harkishan T. shall report to the Director Sir regarding the submission of notebooks and start the scrutiny of the notebooks seriously.	The principal & Mr. Harkishan T.
		Teachers of different houses involved in wall magazine display and follow-up must submit box files containing wall magazine contributions to Mr Harkishan T.& the principal.	All the house teachers concerned.
148		Practice for Republic Day must commence.	Ms. Kartika P., the principal, Mr. Raja S., Mr. Arjun R. & Mr. Nisarg. B.
149	Wednesday 06.01.2027	Morning Assembly.(VI to VIII)	Cauvery House.
150	Thursday 07.01.2027	Morning Assembly. (I to V)	Cauvery House.
	Saturday 09.01.2027	Practice for Republic Day must commence.	Ms. Kartika P., the principal, Mr. Raja S., Mr. Arjun R. & Mr. Nisarg. B.
		Class teachers shall collect all the notebooks of all the subjects maintained by students about whom monthly reports had been sent and send the same to the principal & Mr. Harkishan T. for close scrutiny and give compliance with them. The scrutiny must commence.	All class teachers, the principal & Mr. Harkishan T.
		The principal & Mr. Harkishan T. shall report to the Director Sir regarding the submission of notebooks and start the scrutiny of the notebooks seriously.	The principal & Mr. Harkishan T.
		Multiple Assessment in different classes (I to IX) must conclude.	All Teachers Teaching Classes I to IX
		Project Work for class XI must conclude.	All Teachers Teaching Class XI
		Weekly Projection of homework plan to be submitted and uploaded & smartboard usage plan must be submitted and compliance given at school office.	Ms. Margi P., Ms. Dolly S. & All teachers
152	Monday 11.01.2027	Morning Assembly. (IX to XII)	Ganga House.
		G.P.R, register with credit report file duly updated & entered into the software to be submitted for the inspection of the Director Sir.	All house in charges & Ms. Margi P.
		Compliance regarding receipt of box files to be given at the school office.	The principal & Mr. Harkishan T.
		Teachers of different houses involved in wall magazine display and follow-up must submit box files containing wall magazine contributions to Mr. Harkishan T.& the principal	All house in charges concerned.
		Surprise Tests for classes XI & XII must commence.	All Teachers Teaching Classes XI & XII
		Subject Enrichment Activity (SEA) must commence.	All Concerned Teachers.

		All teachers must have completed entry into the computer the credits given to students following notebook submission assessment and Portfolio assessment & give compliance with the principal & Mr. Harkishan T, who in turn shall apprise the Director Sir of the same.	All teachers, the principal & Mr. Harkishan T.
		Teachers of different houses involved in assessing wall magazine work must submit their assessment files to the Director sir by 12:30 p.m.	All the house teachers concerned.
153	Thursday 14.01.2027 & Friday 15.01.2027	Uttarayan Break	All the Staff and the Students.
154	Saturday 16.01.2027	School reopens after uttarayan break. All the staff must report at 07:15 a.m. All the students must report latest by 07:25 a.m.	All the staff and the students
		Weekly Projection of homework plan to be submitted and uploaded & smartboard usage plan must be submitted and compliance given at school office.	Ms. Margi P. ,Ms. Dolly S. & All teachers
156	Monday 18.01.2027	Morning Assembly.(IX to XII)	Jhelum House.
		G.P.R, register with credit report file duly updated & entered into the software to be submitted for the inspection of the Director Sir.	All house in charges & Ms. Margi P.
		The special scrutiny of notebooks carried out by the principal & Harkishan T. must conclude.	The principal & Mr. Harkishan T.
Meeting for evaluation of overall performance of the students of Classes X & XII. (All teachers teaching X & XII must attend the meeting with all details - sample notebooks, homework and classwork, any other if any, of the students forming part of the different segments of the class, in terms of academic achievement and seriousness - concerning the overall performance of the students of classes X &XII. Such teachers shall avoid availing leave of absence on this day to avoid being absent for this meeting.)		All Teachers Teaching Classes X & XII	
The house in charges must submit morning assembly roaster as well as wall magazine roaster and give the compliance at the school office.		All house in charges.	
Teachers of different houses involved in wall magazine display and follow-up must submit box files containing wall magazine contributions and interpretations to Mr. Harkishan T.& the principal		All house in charges concerned.	
Pen & Paper Test (PPT) of Classes I to IX must commence.		All Teachers Teaching Classes I to IX	
Compliance regarding receipt of box files to be given at the school office		The principal & Mr. Harkishan T.	
		Teachers of different houses involved in assessing wall magazine work must submit their assessment files to the Director sir by 12:30 p.m.	All the house teachers concerned.
157	Wednesday	Morning Assembly.(VI to VIII)	Jhelum House.

	20.01.2027	Subject Enrichment Activity must have been completed, awards entered into the computer & teachers must give compliance with the principal	All Teachers Teaching Classes I to IX & the principal
		Surprise Tests for class XI must conclude.	All Teachers Teaching Class XI
158	Thursday 21.01.2027	Morning Assembly.(I to V)	Jhelum House.
		Monthly Test for class XI must commence.	All Teachers Teaching Class XI
159	Saturday 23.01.2027	Entry of awards in respect of MA,SEA and Pen & Paper Test must be over and compliance given. Ms. Dolly S. to submit the compliance given, to Principal Sir. The principal to verify and Report.	All Teachers, Ms. Dolly S. & the principal
		Weekly Projection of homework plan to be submitted and uploaded & smartboard usage plan must be submitted and compliance given at school office.	Ms. Margi P. ,Ms. Dolly S. & All teachers
160	Monday 25.01.2027	Morning Assembly.(IX to XII)	Narmada House.
		G.P.R, register with credit report file duly updated & entered into the software to be submitted for the inspection of the Director Sir.	All house in charges & Ms. Margi P.
		The house in charges must submit morning assembly roaster as well as wall magazine roaster and give the compliance at the school office.	All house in charges.
		Teachers of different houses involved in wall magazine display and follow-up must submit box files containing wall magazine contributions to Mr. Harkishan T.& the principal	All house in charges concerned.
		Compliance regarding receipt of box files to be given at the school office	The principal & Mr. Harkishan T.
		Teachers of different houses involved in assessing wall magazine work must submit their assessment files to the Principal sir by 12:30 p.m.	All the house teachers concerned.
	Tuesday 26.01.2027	Republic Day to be observed on the school campus. All the students and the staff must attend.	All the staff and the Students.
162	Wednesday 27.01.2027	Morning Assembly.(VI to VIII)	Narmada House.
		Monthly Test for the students of class XI must conclude. Marks to be entered into the computer & teachers must give compliance with the principal	All Teachers Teaching Class XI
163	Thursday 28.01.2027	Morning Assembly.(I to V)	Narmada House.
	Saturday 30.01.2027	All teachers must have completed entry into the computer the credits given to students following notebook submission assessment and Portfolio assessment & give compliance with the principal & Mr. Harkishan T., who in turn shall apprise the Director Sir of the same.	All teachers, the principal & Mr. Harkishan T.
		All teachers must submit the monthly work completion statement, monthly academic work execution record, academic work at a glance to the principal and give compliance with him. The principal must submit the compliance record to the Director Sir	All teachers, Mrs. Dolly. S & The Principal
		Weekly Projection of homework plan to be submitted and uploaded & smartboard usage plan must be submitted and compliance given at school office.	Ms. Margi P. , Ms. Dolly S. & All teachers

	<u>Febraury 2027</u>
	Wall Magazine Theme for the Month is, <u>"The depth of water determines the length of the stalk"</u>
	1) Weekly routine will follow as usual.
	2) Picnics and Fieldtrips will be organized in the first fortnight.
	3) Rigorous revision work for the Annual Examination, to be held in the following month, will take place, in the second fortnight.
	<u>March 2027</u>
	1) Depending upon the plan of the CBSE, Annual Examination will take place in the firstfortnight.
	2) Result Declaration and Distribution of Books, will take place in the second fortnight.